



- Tech Computer Education

Regd. By Govt. of India

Regd. No. 415

Bawal Chowk, Opp. Brass Market, Near Shethi Hospital, Rewari

Mobile No. 9466411127 / 9050023007

Certificate in Computer Application

Module – 1

Computer Fundamentals

Paint / WordPad / Notepad

Windows Installation

Desktop Settings

Four Password: Accounts / System / Syskey /

Folder Password

Internet

Module – 2

MS – Office 2013

(Microsoft Word, Excel, Power Point &

Access)